

**WACCT Board Meeting Minutes
June 25, 2015
Sheridan, Wyoming**



I. Call to Order

The meeting was called to order by WACCT President, Walt Wragge at 2:03 p.m. Those present were:

Name	College	Name	College
Walter Wragge	NWCCD	Erin Taylor*	Exec. Director
Norleen Healy	NWCCD	Ed Mosher	LCCC
Don Erickson	LCCC	Jim Vogt	NWC
Nada Larsen	NWC	James Roth	WWCC
Kathy Dolan	CC	George Eckman	WWCC
Mickey Douglas	CWC	Wendy Smith*	NWCCD

*non-voting

II. Welcome from the President

President Wragge welcomed everyone to this meeting and thanked them for being present. A phone call was placed to include any members not present, no one responded. He introduced Erin Taylor, the recently hired Executive Director. Nada Larsen presented a letter from John Housel, President NWC Trustees to give her voting privileges, this meeting only, for Carolyn Danko. Kathy Dolan asked if she could serve as a proxy for Sue Schilling from CC for this meeting. The Chair ruled to follow the policy and not allow a proxy.

III. Agenda

Jim Vogt asked for an addition to the Agenda to include discussion regarding the payment of dual and concurrent enrollee's tuition fees.

It was moved by Ed Mosher and seconded by Don Erickson to approve the Agenda with this addition. Motion Carried.

IV. Approval of Minutes

It was moved by Jim Vogt and seconded by Ed Mosher to approve the April 16, 2015 and May 6, 2015 minutes. Motion Carried.

V. New Business

Executive Director Transition Update

Erin stated she has received everything needed from Steve Bahmer. She and Treasurer, Ed Mosher will finish updating the books and changing the financial institution.

The website will be continued and Ed Mosher suggested it would be beneficial to have a sub-committee helping with this. Jim Roth volunteered to Chair with Ed Mosher and Kathy Dolan volunteering to serve. This committee will work directly with Erin and report directly to her. Trustee Roth suggested a link to industry, i.e. mines, etc.

Erin will develop a Master Calendar and has started a Facebook page which already has 130 plus hits.

VI. Proposed 2015/2016 Budget

A very long and spirited discussion concerning the request from the President's Council for \$51,250 as our share of the cost for an Economic Impact Study, brought many constructive

questions and answers with all Board Members contributing. The last study, completed 5 years ago was by taxed region only (7 counties). This study will be conducted by service area, including all 23 counties. 44.3% of our reserves will be used by contributing \$51,250.00 for the study. Questions and comments included:

- How was the last study financed? (each college paid for their own)
- The \$7,000 allocation from each college had not been discussed with all board members.
- The large reserve held by WACCT was a determining factor in being asked to contribute to this study.
- What was the return on investment from the last study?
- A suggestion was made to increase the annual assessment for each institution for this one-time study.
- A repeated concern was that this would be a one-time request for funds.
- It was suggested that we postpone a vote until after trustees could visit with their local boards.
- The proposed 2015-16 budget does not have enough money allocated for Trustee Professional Development.
- Trustees, Presidents and Commission are working together to improve all of the colleges and study showed a committed effort by all to the JAC.
- There has been no other specific plans for these reserve funds and have been questioned by board members in the past.
- There would still be 6 months operating expenses left in reserve.

It was moved by Norleen Healy and seconded by Ed Mosher that WACCT support the request from the President's Council for an amount of, not to exceed, \$51,250 for an Economic Impact Study and Gap Analysis Study with the understanding that trustees would have full engagement in the process. A roll call vote was taken. Trustees Dolan, Douglas, Mosher, Vogt, Healy, Wragge, Eckman and Larsen voting YES. Erickson and Roth voting NO. Erickson then changed his vote to YES. The motion carried 9 YES and 1 NO.

It was moved by Don Erickson and seconded by Kathy Dolan to amend the Proposed 2015-2016 WACCT Budget by increasing Trustee Education by \$10,000 (\$5,000 to Summer Program and \$5,000 to Winter Program) for a total of \$16,500. Motion to amend carried.

It was moved and seconded to adopt the Proposed 2015-2016 WACCT Budget as amended for a total of \$159,565. Motion carried.

VII. Interim Legislative Topics

Erin reported on information she garnered from JEC and JAC meetings attended. Jim Rose strongly stated we are not where we need to be with the Longitudinal Data Study and we are going to move ahead. Dynamic Campus is the consulting firm. The JEC and JAC expressed satisfaction with the great cooperation among the Trustees, UW, and CCC. Erin will contact the UW Trustees to see if a joint meeting can be arranged. Another concern is what is personal identifiable and what is public and the college's expectation regarding privacy.

It is necessary to contact Legislators prior to October in regards to the Enrollment Growth Recalibration Bill. The State is obligated by Statute to fund K-12 and UW. The revenue projections are down. It is necessary for JAC to understand the best funding mechanism for the colleges. Executive Director Taylor again said Governor Mead is pleased to see UW and the Community Colleges on the same page. George Eckman suggested that it needs to be stressed

that the Community Colleges serve everyone in the community in advancing education. Credit transfer issues are being addressed.

ACCT Wyoming State Coordinator Walter Wragge distributed the Summer Wyoming Trimester Report to members present.

The seven colleges are not consistent when funding concurrent and dual credit programs and instructors.

VIII. Old Business

Board Manual and Key Documents

It was decided to form a sub-committee to work on the Board Manual and Key Documents. Trustees Erickson and Wragge will help the Executive Director with reviewing and writing these. Members not present will be contacted to see if they have an interest in helping.

President Wragge asked if there were any comments or suggestions regarding the selection process for the Executive Director. The consensus was the process was timely and worked very well. President Wragge expressed gratitude for the help received from Steve Bahmer and Larry Atwell in advertising the position and for Dr. Karla Leach for serving on the committee.

A suggested Agenda item for the next meeting is WACCT Awards. President Wragge suggested a review of the WACCT Awards and how they align with ACCT Awards. At the present time there are only two WACCT Awards that align with ACCT Awards.

President Wragge alerted board members that the previously scheduled October 30th WCCC meeting in Torrington will no doubt be changed and that change will affect the next WACCT Board meeting date.

IX. Adjournment

There being no further business the meeting adjourned at 5:00 p.m.

Respectfully Submitted:
Mickey Douglas,
WACCT Secretary
CWC Trustee